



**University of California Cooperative Extension
San Luis Obispo County
Nutrition and Food Safety Video/DVD Loan Form
805-781-5940**



Borrower's Name: _____

Address: _____

City & Zip: _____

Daytime Phone: (_____) _____ **Evening Phone:** (_____) _____

Name of video/DVD(s) that you wish to borrow (limit two):

1. _____

2. _____

Preferred dates of use (videos/DVDs may be borrowed up to 14 days):

First preference: *from:* _____ *to:* _____

Second preference: *from:* _____ *to:* _____

Third preference: *from:* _____ *to:* _____

Video/DVD Loan Policy

- √ Health and Family Service Professionals living or working in San Luis Obispo County may borrow our nutrition and food safety Videos/DVDs.
- √ Each professional may borrow up to two videos/DVDs at one time.
- √ The loan period is up to 14 days.
- √ Videos/DVDs will be shipped from Cooperative Extension by US mail. Videos may be returned in person or by US mail.
- √ A \$25 deposit is required for **each** video/DVD borrowed. Make check payable to **UC Regents** and include check with this order form.
- √ Deposits will be fully refunded if videos/DVDs are returned by due date and are not damaged.
- √ A late fee of \$5 per day per video will be assessed for any video/DVD returned after the due date.
- √ The borrower will be charged a full replacement fee for any video/DVD lost, damaged, or not returned within 5 days of the due date.

I have read and understand the video loan policy and agree to pay the fees outlined above for any video/DVD that I damage, lose or return late.

Signature: _____

Date: _____

Mail this form and your deposit to:

Nutrition & Food Safety Video/DVD Loan Library
UC Cooperative Extension
2156 Sierra Way #C
San Luis Obispo, CA 93401-4556

Office Use Only	
Video/DVD Mailed Date:	_____
Deposit Received: \$	_____
Video/DVD Returned Date:	_____
Deposit Returned: \$	_____ Date: _____

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