

COMMITTEE CHAIRPERSON'S REPORT

NAME OF COMMITTEE: _____

CHAIRPERSON: _____

CO-CHAIRPERSON (if any): _____

COMMITTEE MEMBERS

(continue on back of sheet if needed):

DATE & LOCATION: _____

ITEMS PURCHASED (amount & cost) Example: 1 gallon ice cream @ \$1.50 (use back of page if needed):

INCOME (if any): \$ _____

Total Number of Members Participating: _____

EXPENSE (if any): \$ _____

PROFIT (if any):

(Income-Expense) \$ _____

RECOMMENDATIONS FOR NEXT YEAR: example - purchase 2 more gallons of ice cream

Vice President Signature: _____ (date received)

President's Signature: _____