4-H FUNDRAISING REQUEST

1. Describe your proposed fundraising activity. Be specific

_____
_____
_____

2. What is the purpose of this fundraiser and how will the money be spent?

_____
_____
_____

3. How much money do you expect to raise? $ _____

4. When and where will your fundraiser take place?

_____

5. If there is food service at the fundraiser, a leader/member supervising must have attended the "Make it Safe, Serve it Safe" workshop or another food safety class.

Name of person who is trained _____ Class _____

6. Who is responsible for the fundraising activity?

_____

7. If planned by a club, a club project, or Hi 4-H, the fundraiser must be included in your Club Budget or recorded in club meeting minutes, to show it has club approval.

Name of Club _____ Project _____

☐ Listed in Club Budget
☐ Recorded in minutes of (list date) _____ meeting.

Signed: President _____ Club leader _____

8. If planned by Council or a county-wide project, the fundraiser must be included in Council's Budget or in Council meeting minutes.

☐ Council ☐ County-wide project (name) _____

☐ Listed in Council Budget
☐ Recorded in minutes of (list date) _____ meeting

Signed: Council President _____ Project leader _____

9. UCCE Office Review

☐ Approved ☐ Not approved ☐ Resubmit with changes noted

By _____ or _____
County Director 4-H Program Staff

Comments/Suggestions _____