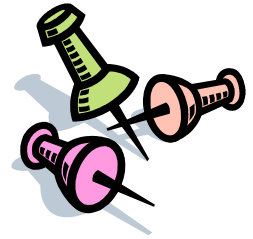




# Safety Note

UNIVERSITY OF CALIFORNIA  
AGRICULTURE AND NATURAL RESOURCES  
ENVIRONMENTAL HEALTH AND SAFETY



Safety Note #105

## SAFETY NOTES AS A TRAINING TOOL



Photograph Courtesy of REC  
Administrative Office

### Introduction

California Code of Regulations Title 8, Section 3203 (a) (7) requires employers to provide employees training about workplace hazards as part of an Injury and Illness Prevention Program. The Agriculture and Natural Resources (ANR) Environmental Health and Safety (EH&S) Office has developed more than 100 Safety Notes to address identified needs for training about workplace hazards.

### Background

Safety Notes are one page summaries of relevant EH&S information for topics that have been requested by ANR personnel. Safety Notes continue to be developed as additional requests for training on specific and general topics are transmitted to the EH&S Office. All Safety Notes are posted on the EH&S web site at [http://safety.ucanr.org/safety\\_notes/](http://safety.ucanr.org/safety_notes/) for ready availability.

### Safety Note Topic Categories

Safety Notes are listed, for user convenience, on the web site under the following seven general categories: Agricultural Operations, Pesticide Operations, Physical Plant Operations, Shop Operations, Office Operations, Outdoor Operations, and All Operations. As additional Safety Notes are developed and future needs dictate, supplemental categories for Safety Note listings may be derived.

### Safety Note Development

Safety Notes are purposefully designed for their intended audience of students, professionals, office workers, technicians, supervisors, and researchers. Accordingly, Safety Notes incorporate a picture or drawing and information about topic-related injuries to provoke the reader's interest followed by descriptions of regulatory requirements and a succinct discussion of precautions to prevent topic-associated injury or illness. Safety Notes are concisely written to emphasize the primary EH&S issues related to the topic and restricted to one page to maintain the reader's interest.

### Safety Notes as a Training Tool

Safety Notes are intended to be used as follows:

- As a web based training tool whereby employees can electronically access and review Safety Note information at their convenience.
- As downloaded training documents that can be transmitted to or accessed by employees for their individual review.
- As downloaded training handouts for review and group discussion at safety meetings.

### Safety Note Program Contacts

For additional information about Safety Notes or to submit Safety Note requests contact:

- Brian Oatman, ANR EH&S Manager, [baotman@ucdavis.edu](mailto:baotman@ucdavis.edu), (530) 752-6024.
- Richard Smith, EH&S Specialist, [rsmith@ucdavis.edu](mailto:rsmith@ucdavis.edu), (530) 752-4165.